

## Fire Safety Equipment Testing

### Quick-reference Table

<b>Daily fire safety equipment checks</b>	<ul style="list-style-type: none"> <li>• Visual inspection of the fire alarm system panel (ensuring any previously logged faults have been rectified)</li> </ul>
<b>Weekly fire safety equipment checks</b>	<ul style="list-style-type: none"> <li>• Weekly fire alarm system testing from different call points (including accessories, doors and lifts)</li> <li>• Fire extinguishers – check they are present and not obstructed</li> <li>• Sprinkler systems – check they aren't blocked and that water supply is sufficient</li> <li>• Dri and wet risers – check they aren't blocked and the water supply is sufficient</li> <li>• Escape routes – check they aren't obstructed and that equipment is in full working order, with signage in place</li> </ul>
<b>Monthly fire safety equipment checks</b>	<ul style="list-style-type: none"> <li>• Emergency lighting – monthly flick test</li> <li>• Fire extinguishers – full check, including pressure gauge and charging</li> <li>• Fire doors – check seals, closers and door guards</li> <li>• Carbon Monoxide detectors – push the 'test' button and record results in the log book, including a note on when batteries were last changed</li> </ul>
<b>Bi-annual fire safety equipment service</b>	<ul style="list-style-type: none"> <li>• Dri and wet risers - BS9990:2015 requirements; tested under pressure alternated with visual checks</li> <li>• Fire drills – evacuation drill (required more frequently in some locations)</li> <li>• Fire alarm system - BS5839-1:2017 testing requirements</li> <li>• Fire-fighting equipment – hose reels and fire blankets</li> </ul>
<b>Annual fire safety equipment service</b>	<ul style="list-style-type: none"> <li>• Emergency lighting – 3 hour test in line with BS5266-1:2016</li> <li>• Firefighting equipment – servicing in line with BS5306-3:2017</li> <li>• Sprinkler systems – servicing in line with BS9251:2014, aiming for certificate of compliance renewal</li> </ul>